



APPLICATION FORM – CertHE Common Law

PERSONAL INFORMATION			
<i>First Name:</i>			
<i>Middle Name(s):</i>			
<i>Surname:</i>			
<i>Date of Birth:</i>		<i>Gender:</i>	<i>I.D no.:</i>
<small>Day</small>	<small>Month</small>	<small>Year</small>	<i>PP no.:</i>
<i>Country of Birth:</i>		<i>Nationality:</i>	
Contact and Mailing Information			
<i>Telephone:</i>	<i>Home:</i>	<i>Work:</i>	<i>Mobile:</i>
<i>Mailing Address (and Residential Address if different):</i>		<i>Email Address:</i>	
		<i>Emergency Contact</i>	
		<i>Name:</i>	
		<i>No:</i>	
Employment Information (if applicable)			
<i>Position</i>	<i>Employer</i>	<i>Employer's contact number:</i>	
Disability, special needs and/or other medical information (optional)			
<i>Nature:</i>		<i>Relevant contact:</i>	

QUALIFICATIONS, TRAINING, SKILLS AND EXPERIENCE			
<i>State any qualifications you have obtained (e.g. CSEC, CAPE, Certificate, Diploma)</i>			
Awarding Body	Full title of subject/qualification	Grade/outcome	Date of Award
<i>State any professional training and/or technical/vocational/skills courses you have completed</i>			
Awarding Body	Nature/Title of training/course	Grade/outcome	Date of Award /Completion
<i>State any employment experience you have obtained (starting with the most recent)</i>			
Position	Main duties	Duration	
<i>State your involvement in any professional, community-based or other organisation or group activity or any individual causes/interests. (E.g. clubs, NGO's, action group, volunteering)</i>			
Group/activity	Nature of involvement	Duration	
<i>State any other skills, experience or achievements you may have acquired or any area of sustained interest (E.g. foreign language proficiency, computer literacy, sports, public speaking)</i>			
Skill/experience	Nature	Duration	

Briefly explain why you wish to pursue law studies

INTENDED STUDY OPTIONS

<i>Mode of Study</i>	<i>Modules to be undertaken for the year</i>
----------------------	--

Modes	(X)
Full time	
Evenings	
Saturdays	

Modules	(X)
Legal System and Method <i>(Must be included in first year)</i>	
Contract Law	
Criminal Law	
Public Law	

Date ____ / ____ / ____
Day Month Year

Signature of Applicant

FEES

Students are required to pay a **NON-REFUNDABLE** registration fee on the date of registration with ILAS. There will be **NO REFUND OF TUITION FEES** after the commencement of classes. A rebate of tuition fees must be requested at least **TWO (2) WEEKS PRIOR** to the commencement of classes, subject to the following conditions: -

1. If the rebate is granted, a processing fee of **TT \$500.00** would be withheld by ILAS.
2. Rebates will be given a **MINIMUM OF ONE WEEK** from the date of request.

DECLARATION TO BE SIGNED BY APPLICANT – Please read carefully before signing

I declare that the statements made by me on this form are, to the best of my knowledge and belief, true and correct and I agree that if my sponsor for tuition fees for my programme/module(s) for which I have registered fails to pay, I will be liable for the full cost of tuition for the programme/module(s) in which I am enrolled.

Date ____ / ____ / ____
Day Month Year

Signature of Applicant

For Official Use ONLY

Fees	Date of Payment	Amount Paid	Balance	Notes
<i>Registration</i>				
<i>Tuition</i>	1.			
	2.			
	3.			
	4.			
	5.			

Checklist			
	✓		✓
ILAS Application Form		Passport-sized photo (1) <i>(inscribe name at the back of photo)</i>	
Birth Certificate		Certification Fee	
Marriage Certificate Deed Poll		ILAS Registration Fee	
National ID Passport		ILAS Tuition Fee	
Academic Certificate(s)		Other:	

Registered by:*Date:*